

GUIDELINES FOR THE PRESENTATION OF PAPERS TO THE XV-TH ROMANIAN NATIONAL CONGRESS OF ROADS AND BRIDGES

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ABSTRACT

These mandatory guidelines are provided for preparation of papers for the XV-th Romanian National Congress of Roads and Bridges. To assure timely and efficient production of the proceedings with a consistent and easily readable format, authors must submit their manuscripts in strict conformity with these guidelines. Your cooperation in adhering to these guidelines and the deadline is greatly appreciated.

KEY WORDS

LIME / CEMENT / HYDRAULIC ROAD BINDERS / TREATMENT / PAVEMENT RECYCLING / MATERIALS RECYCLING.

1. LANGUAGE

Papers will be written in English or in French. In case of French, the title of the paper, the abstract and the titles of the figures, line drawings, photographs, tables will be written in English and French (in this order). Figures and line drawings will be in English.

2. TITLE, AUTHORS, AFFILIATIONS

The title of the paper manuscript must be in capital letters, Arial, 12 font size, bold and centred. Use more than one line if necessary, but always use single-line spacing (without blank lines).

Then, after one blank line, centred, type the lead Author's name (first the initial of the first name, then the last name). If any of the co-authors have the same affiliation as the first author, add his name after "and" (or a comma if more names follow). On the following line type the affiliation (Name of the institution, City, State/Province, Country). On the following line type the e-mail addresses of the authors. If there are authors associated with other institutions, after a blank line, repeat this procedure.

The author names, affiliations and e-mail addresses must be in Arial, 12-font size.

3. ABSTRACT

The abstract should start after leaving one blank line after the e-mail address. Type the text of the abstract using the normal style: Arial, 12 font size and single-spaced in one paragraph. The abstract should not exceed 200 words for each of the chosen languages. After leaving one blank line, type **KEY WORDS**: (capital letters, Arial, bold, 12 font size), followed by a maximum of six (6) key words (capital letters, Arial, 12 font size). The first heading should follow the key words, after leaving two blank lines.

4. THE TEXT

The proceedings will be produced directly from author-prepared manuscripts, in electronic form, on A4 paper size 297 mm x 210 mm. The main body of the manuscript (the first paragraph) follows the key words, after two blank lines.

Never use bold except as indicated for the titles. Never underline any text. Do not insert headers, footers and page numbers.

All papers, using MS-Word processor, are single-spaced pages limited to 10 pages, including figures, tables, and references. The size of the electronic file is not limited, but is better not to exceed 10 Mb. The font type of body text including abstract of all papers, should be Arial with a size of 12, and should be justified. The paper's upper and lower should be 2 cm, with left and right margins of 2 cm.

4.1. Headings, subheadings and indenting

The headings are in capital letters, Arial, bold, size of 12 (Titre 1). Subheadings are in lower case letters Arial, size of 12 (Titre 2). The headings and subheadings are not indented. There are two blank lines before and one after the heading. There is 1 blank line before the subheadings and ½ blank line after (a paragraph spacing of 6 points). All headings and subheadings must be numbered, aligned left. If a heading or subheading falls at the bottom of a page it will be transferred to the top of the next page.

The first line of a new paragraph should not be indented. There is a blank line between two paragraphs.

4.2. Figures and tables

Figures, line drawings, photographs, tables... should be placed in the appropriate location, aligned centre, and positioned close to the citation in the document. They should have a caption, 12 Arial font size, with a dash dividing the figure number and the title (Figure 1 - Evolution of modulus) and should be numbered consecutively, e.g. Figure 1, Figure 2, Table 1, and Table 2.

Table title should be placed at the top of the table, aligned centre. Figure title should be placed at the bottom of the figure, aligned centre.

Table 1 hereafter gives guidelines regarding possibility to refer to brand names.

Table 1 – Guidelines for references to brand names

Type of brand names	Company name	Product, equipment, process name, etc.
Title of the paper	No	No
Abstract	1 mention	1 mention
Text (including drawings, photographs and tables) (1)	Maximum 2 mentions	Maximum 2 mentions
References	Open	Open
(1) General spirit of the paper will also be considered by the Scientific Committee		

4.3. References

At the end of the paper, list all references in alphabetical order, underneath the heading REFERENCES, as in the example below. References should be cited in the text through the last name of the author and the year of publication (Delannoy, 1999).

REFERENCES

ISHIMOTO, Keishi. (1994) Visibility reduction caused by snow and its counter measures. IX th Piarc international Winter Road Congress. Vol 1, topic 2 pp 252-257

Papers must reach the Scientific Committee before 1 June, 2018 and going to be sent to office@apdp.ro e-mail.

You can copy this guidelines Word document file, which is written in the formal Congress format, and follow the exact instructions to prepare your manuscript file.